



Government of the People's Republic of Bangladesh
Rajshahi Medical University
Divisional Continuing Education Center (DCEC) Bhaban
Rajshahi Medical College & Hospital Campus, Rajshahi-6000.
Web: rmu.edu.bd

Memo No- RMU/Ad/APP-2023-24/307/2023/2819

Date: 20/11/2023

INVITATION TENDER

Rajshahi Medical University is going to purchase Furniture, Computer, Laptop, Printer, AC, TV, Fridge, Photocopy Machine, Stationery (Lot: 1,2,3,4,5) for Rajshahi Medical University for the year of 2023-2024. As per PPA-2006 & PPR-2008 Terms and conditions are as follows:

KEY INFORMATION				
1	Ministry/Division		Ministry of Education	
2	Agency		University Grants Commission (UGC)	
3	Procuring Entity Name / Designation		Registrar, Rajshahi Medical University	
4	Procuring Entity Code		N/A	
5	Procuring Entity District		Rajshahi	
6	Invitation for		Procurement (Furniture)-Lot-1, (Computer, Laptop, Printer)-Lot-2, (AC, TV, Fridge)-Lot-3, (Photocopy Machine)-Lot-4 & (Stationery)-Lot-5 for Rajshahi Medical University.	
7	Tender Ref. No.		RMU/Ad/APP-2023-24/307/2023/2819	
8	Tender Publication Date		21/11/2023	
9	Procurement Method		Open Tender (OTM)	
FUNDING INFORMATION				
10	Budget and Source of Funds		GoB Fund	
11	Development Partners		N/A	
PARTICULAR INFORMATION				
12	Project/Program Name		Rajshahi Medical University (RMU)	
13	Tender selling start date		22/11/2023; During office hour	
14	Tender Schedule selling last Date		13/12//2023; During office hour (Upto 11.00 AM)	
15	Tender Closing Date and Time		13/12/2023 at 12.00 P.M.	
16	Tender Opening Date and Time		13/12/2023 at 12.10 P.M.	
17	Name and address of the Office's			
	a) Selling Tender Documents		Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC) , Bhaban, Rajshahi Medical College & Hospital Campus, <u>Rajshahi-6000</u> .	
	b) Receiving Tenders Documents		Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC) , Bhaban, Rajshahi Medical College & Hospital Campus, <u>Rajshahi-6000</u> .	
	c) Opening Tender Documents		Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC) , Bhaban, Rajshahi Medical College & Hospital Campus, <u>Rajshahi-6000</u> .	
INFORMATION FOR TENDERER				
18	Tenderer Eligibility		a)The Tenderer should submit attached updated photocopy of valid Trade License, Vat Registration Certificate, Updated Income Taxes Clearance Certificate Recent Bank Solvency Certificate, Experience Certificate, National ID Photo copy (Attested) b) Other details condition mentioned in the schedule.	
19	Brief Description of Goods		As per schedule.	
20	Brief Description of Related Services		Details mentioned in the schedule.	
21	Price of Tender Documents Taka		Taka 1000/- (Tk. One Thousand) for each Lot. Suppliers should be issue a Pay order in favor of The Registrar, Rajshahi Medical University, Tender Document may be purchased by submitting application in the letter head pad of firm along with addressing to the Registrar, Rajshahi Medical University. (Non-refundable)	
22	Location	Goods Identification	Tender Security Amounts in Bangladeshi Taka	Completion / Delivery period in works
	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC) , Bhaban, Rajshahi Medical College & Hospital Campus, Rajshahi-6000.	As per Tender Document	Lot:1-54,000/- (Fifty four Thousand) Lot: 2-35,000/- (Thirty five Thousand) Lot: 3-8,000/- (Eight Thousand) Lot: 4- 5,500/- (Five thousand five hundred) Lot: 5- 36,000/- (Thirty six thousand) Pay order in favor of 'Registrar' Rajshahi Medical University (Refundable)	30 days after issued work Order.
PROCURING ENTRY DETAILS				
23	Name of Official Inviting Tenders		Dr. Md. Zakir Hossain Khandker	
24	Designation of Official Inviting Tenders		Registrar (Addl. Charge), Rajshahi Medical University	
25	Address of Official Inviting Tenders		Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC) , Bhaban, Rajshahi Medical College & Hospital Campus, Rajshahi-6000.	
26	Contact details of Official Inviting Tender		Tel – 0247811157, Email: rmu.registrar@gmail.com	

The procuring entity reserves the right to accept or reject any part or whole of any or all tenders.

Note: * The procuring authority reserves the right to accept or reject all tenders or annul the Tender proceedings.

* Other terms & condition are mention in the tender Schedule. All Procurement Activities will be followed by “PPA 2006 & PPR 2008”

* Price of the delivered Goods shall be paid in BDT.

(i). If the date of selling, received & opening of tender is disturbed under any unavoidable circumstances, the next working day will be applicable for the same respectively.

(ii) Tenderer will have to supply the requisite goods on priority and necessary basis of the procurement authority within schedule time of work order upon the availability **of fund** and the Item/Quantity may be Increase/Decrease as per allotment.

CC: 1-3. All Member, TOC, RMU.
4. Notice Board, RMU.
5. Website, RMU.
6. Related File.

(Dr. Md. Zakir Hossain Khandker)
Registrar (Add. Charge)
Rajshahi Medical University, Rajshahi.