



**Government of the People's Republic of Bangladesh**  
**Rajshahi Medical University**  
 Divisional Continuing Education Center (DCEC) Bhaban  
 Rajshahi Medical College & Hospital Campus, Rajshahi-6000.  
 Web: rmu.edu.bd

Memo No- RMU/ Ad./Ex. Re./89(1)/2022/119

Date: 11/01/2023

**INVITATION RE TENDER**

Rajshahi Medical University is going to purchase OMR Scanning Machine with related software and hardware for scanning OMR sheet and Litho coded paper. Sealed tenders are hereby invited from the bona fide experienced For OMR Scanning Machine with related software, hardware for its scanning OMR sheet and Litho coded paper of Rajshahi Medical University for the year of 2022-2023. As per PPA-2006 & PPR-2008 Terms and conditions are as follows:

<b>KEY INFORMATION</b>			
1	Ministry/Division	Ministry of Education	
2	Agency	University Grants Commission (UGC)	
3	Procuring Entity Name / Designation	Registrar, Rajshahi Medical University	
4	Procuring Entity Code	N/A	
5	Procuring Entity District	Rajshahi	
6	Invitation for	Procurement OMR Scanning Machine with related software, hardware for its scanning OMR sheet and Litho coded paper for Rajshahi Medical University.	
7	Tender Ref. No.	RMU/ Ad./Ex. Re./89(1)/2022/119	
8	Tender Publication Date	12/01/2023	
9	Procurement Method	Open Tender (OTM)	
<b>FUNDING INFORMATION</b>			
10	Budget and Source of Funds	GoB Fund	
11	Development Partners	N/A	
<b>PARTICULAR INFORMATION</b>			
12	Project/Program Name	Rajshahi Medical University (RMU)	
13	Tender selling start date	14/01/2023; During office hour	
14	Tender Schedule selling last Date	26/01/2023; During office hour	
15	Tender Closing Date and Time	28/01/2023 at 12.00 P.M.	
16	Tender Opening Date and Time	28/01/2023 at 12.30 P.M.	
17	Name and address of the Office's		
	a) Selling Tender Documents	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC), Bhaban, Rajshahi Medical College & Hospital Campus, Rajshahi-6000.	
	b) Receiving Tenders Documents	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC), Bhaban, Rajshahi Medical College & Hospital Campus, Rajshahi-6000.	
	c) Opening Tender Documents	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC), Bhaban, Rajshahi Medical College & Hospital Campus, Rajshahi-6000.	
<b>INFORMATION FOR TENDERER</b>			
18	Tenderer Eligibility	a)The Tenderer should submit attached updated photocopy of valid Trade License, Vat Registration Certificate, Updated Income Taxes Clearance Certificate Recent Bank Solvency Certificate, Experience Certificate, National ID Photo copy (Attested) b) The tenderer should submit an authorized letter/certificate as a Manufacturer/Distributor (If applicable.) (c) Other details condition mentioned in the schedule.	
19	Brief Description of Goods	As per schedule.	
20	Brief Description of Related Services	Details mentioned in the schedule.	
21	Price of Tender Documents Taka	Taka 1000/- (Tk. One Thousand) for each Lot. Suppliers should be issue a Pay order in favor of The Registrar, Rajshahi Medical University, Tender Document may be purchased by submitting application in the letter head pad of firm along with addressing to the Registrar, Rajshahi Medical University. <b>(Non-refundable)</b>	
22	Location	Goods Identification	Tender Security Amounts in Bangladeshi Taka
	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC), Bhaban, Rajshahi Medical College & Hospital Campus, Rajshahi-6000.	As per Tender Document	1,20,000/- (One Lakh Twenty Thousand) Pay order in favor of 'Registrar' Rajshahi Medical University <b>(Refundable)</b>
			Completion / Delivery period in works 30 days after issued work Order.
<b>PROCURING ENTRY DETAILS</b>			
23	Name of Official Inviting Tenders	Prof. Dr. Md. Anwarul Kader	
24	Designation of Official Inviting Tenders	Registrar, Rajshahi Medical University	
25	Address of Official Inviting Tenders	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC), Bhaban, Rajshahi Medical College & Hospital Campus, Rajshahi-6000.	
26	Contact details of Official Inviting Tender	Tel – 0247811157, Email: <a href="mailto:rmu.registrar@gmail.com">rmu.registrar@gmail.com</a>	

**The procuring entity reserves the right to accept or reject any part or whole of any or all tenders.**

**Note:** \* The procuring authority reserves the right to accept or reject all tenders or annul the Tender proceedings.

\* Other terms & condition are mention in the tender Schedule. All Procurement Activities will be followed by "PPA 2006 & PPR 2008"

\* Price of the delivered Goods shall be paid in BDT.

(i). If the date of selling, received & opening of tender is disturbed under any unavoidable circumstances, the next working day will be applicable for the same respectively.

(ii) Tenderer will have to supply the requisite goods on priority and necessary basis of the procurement authority within schedule time of work order upon the availability of fund and the Item/Quantity may be Increase/Decrease as per allotment.