



Rajshahi Medical University
Temporary Office: Professors quarter, Building no. 02
Rajshahi Medical college campus, Rajshahi-6000
Phone no: 0247-811145, email: controller.rmu@gmail.com
web: www.rmu.edu.bd

One copy of
attested passport
size photo should
be attached with
gum from
principal of the
institute

Application for Obtaining Provisional/ Main /Marks/Duplicate Certificate

Bank Receipt no..... Date..... Amount of money.....

1. Applicant's Name (Block Letter).....

2. Mother's Name.....

3. Father's Name.....

4. Permanent Address: Village/Para..... Post Office.....

Police Station..... District.....

5. Name of Examination.....

Year of Examination..... Examination Held in Year.....

Roll/ID Number.....

6. Name of College.....

7. Name of Examination Center.....

8. Nationality.....

Signature Of the Applicant with Date

Signature of the Principal/Provost with Date, Seal & Recommendation

RULES:

9. Marks Certificate/Certificate fee:

SL NO:	Articles	General	Urgent	Duplicate	Triplicate
I	Provisional certificate (All Courses)	200/-	300/-	300/-	400/-
II	Marks Certificate (All Courses)	300/-	400/-	500/-	700/-
III	Main Certificate (All Courses)	700/-	1000/-	1000/-	1500/-

10. Application fees to be deposited online on rupali Bank limited, Account no **3707010005866**. Main copy of deposited fees money receipt will be attached with application form.

11. If the applicant wants to take the temporary certificate in hand, it should be mentioned in the application form along with the photo attested by the principal of the concerned college. However, the main certificate will not be issued hand to hand.

12. If for any reason the temporary certificate has been lost, then the original copy of the **General Diary (GD)** of the police station and the original copy of the paper cutting along with the **admit card & registration card** of the university should be enclosed. At the time of receiving the main certificate, the provisional certificate (if received earlier) must be submitted along with the application form and photocopy of the SSC / equivalent certificate must be attached.

15. In order to obtain any duplicate certificate, the required fees, original copy of GD and original copy of paper cutting along with admit card, registration card of university and photocopy of SSC / equivalent certificate must be submitted.

16. **Attested photocopy of the admit card should be attached with the application form.**