

Government of the People's Republic of Bangladesh

Office of the Registrar

Rajshahi Medical University (RMU)

Divisional Continuing Education Center (DCEC), Bhaban

Rajshahi-6000.

Memo No- RMU/ Furniture & Others /43 (Part-01)/2018/2021-22/1467

Date: 06 /09 /2021

INVITATION TENDER

Sealed tenders are hereby invited from the bonafide experienced Stationary, Computers with accessories, Exam Khata & Others Suppliers Distributors to supply in 3 (Three) Different Groups: Lot -1 (Stationary) , Lot-2 (Computers with accessories), Lot-03- (Exam Khata & Others) of Rajshahi Medical University for the year of 2021-2022. As per PPA-2006 & PPR-2008 Terms and conditions are as follows:

KEY INFORMATION			
1	Ministry/Division	Ministry of Education	
2	Agency	University Grants Commission (UGC)	
3	Procuring Entity Name / Designation	Registrar, Rajshahi Medical University	
4	Procuring Entity Code	N/A	
5	Procuring Entity District	Rajshahi	
6	Invitation for	Procurement of Furniture, Stationary & Exam Khata & Others for Rajshahi Medical University.	
7	Tender Ref. No.	RMU/ Furniture, Stationary, AC & Exam Khata & Others/ 43 (Part-01)/2018	
8	Tender Publication Date	07/09/2021	
9	Procurement Method	Open Tender Method (OTM)	
FUNDING INFORMATION			
10	Budget and Source of Funds	GOB Fund	
11	Development Partners	N/A	
PARTICULAR INFORMATION			
12	Project/Program Name	Rajshahi Medical University (RMU)	
13	Tender selling start date	07/09/2021; During office hour	
14	Tender Schedule selling last Date	19 /09/2021; During office hour	
15	Tender Closing Date and Time	20/09/2021 at 12.00 P.M.	
16	Tender Opening Date and Time	20/09/2021 at 12.30 P.M.	
17	Name and address of the Office's		
	a) Selling Tender Documents	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC), Bhaban, Rajshahi	
	b) Receiving Tenders Documents	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC), Bhaban, Rajshahi	
	c) Opening Tender Documents	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC), Bhaban, Rajshahi	
INFORMATION FOR TENDERER			
18	Tenderer Eligibility	a)The Tenderer should submit attached photocopy of valid Trade License (2021-22), Vat Registration Certificate, Updated Income Taxes Clearance Certificate Recent Bank Solvency Certificate, Experience Certificate, National ID Photo copy (Attested) b) The tenderer should submit Manufacturer / Distributor authorized letter/certificate. (c) Other details condition mentioned in the schedule.	
19	Brief Description of Goods	Lot 1 : Stationary Lot 2 : Computers with accessories Lot 3 : Exam Khata & Others	
20	Brief Description of Related	Details mentioned in the schedule.	
21	Price of Tender Documents Taka	Lot 1: Taka 1000/- (Tk One Thousand) Lot 2: Taka 1000/- (Tk One Thousand) Lot 3 : Taka 1000/- (Tk One Thousand) Suppliers should be issue a Pay order in favor of The Registrar, Rajshahi Medical University, Tender Document may be purchased by submitting application in the letter head pad of firm along with addressing to the Registrar, Rajshahi Medical University. (Non-refundable)	
22	Location	Goods Identification	Tender Security Amounts in Bangladeshi Taka
	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC), Bhaban, Rajshahi	As per Tender Document	Completion / Delivery period in works
			Lot 1 : 24000/- (Tk Twenty Four Thousand) Lot 2 : 24000/- (Tk Twenty Four Thousand) Lot 3 : 22,000/- ((Tk Twenty Two Thousand) Pay order in favor of 'Registrar' Rajshahi Medical University (Refundable)
			30 days after issued work Order
PROCURING ENTRY DETAILS			
23	Name of Official Inviting Tenders	Dr. Md. Zakir Hossain Khandaker	
24	Designation of Official Inviting Tenders	Registrar, Rajshahi Medical University	
25	Address of Official Inviting Tenders	Office of the Registrar, Rajshahi Medical University, Address: Divisional Continuing Education Center (DCEC), Bhaban Rajshahi-6000.	
26	Contact details of Official Inviting Tender	Tel – 0721773453 , 01738 624586 Email: rajshahi.mu@gmail.com	
The procuring entity reserves the right to accept or reject any part or whole of any or all tenders.			
Note: * The procuring authority reserves the right to accept or reject all tenders or annul the Tender proceedings. * Other terms & condition are mention in the tender Schedule. All Procurement Activities will be followed by “PPA 2006 & PPR 2008” * Price of the delivered Goods shall be paid in BDT. (i). If the date of selling, received & opening of tender is disturbed under any unavoidable circumstances, the next working day will be applicable for the same respectively. (ii) Tenderer will have to supply the requisite goods on priority and necessary basis of the procurement authority within schedule time of work order upon the availability of fund and the Item/Quantity may be Increase/Decrease as per allotment.			

Registrar

Rajshahi Medical University, Rajshahi.