



Government of the People’s Republic of Bangladesh

Rajshahi Medical University

Divisional Continuing Education Center (DCEC) Bhaban
Rajshahi Medical College & Hospital Campus, Rajshahi-6000.

Web: rmu.edu.bd

Memo No- RMU/ Ad./Sta./38(01)/2023/1016

Date: 27/04/2023


INVITATION RE TENDER

Rajshahi Medical University is going to purchase Stationery for Rajshahi Medical University for the year of 2022-2023. As per PPA-2006 & PPR-2008 Terms and conditions are as follows:

KEY INFORMATION			
1	Ministry/Division	Ministry of Education	
2	Agency	University Grants Commission (UGC)	
3	Procuring Entity Name / Designation	Registrar, Rajshahi Medical University	
4	Procuring Entity Code	N/A	
5	Procuring Entity District	Rajshahi	
6	Invitation for	Procurement Stationery for Rajshahi Medical University.	
7	Tender Ref. No.	RMU/ Ad./Sta./38(01)/2023/1016	
8	Tender Publication Date	28/04/2023	
9	Procurement Method	Open Tender (OTM)	
FUNDING INFORMATION			
10	Budget and Source of Funds	GoB Fund	
11	Development Partners	N/A	
PARTICULAR INFORMATION			
12	Project/Program Name	Rajshahi Medical University (RMU)	
13	Tender selling start date	29/04/2023; During office hour	
14	Tender Schedule selling last Date	17/05/2023; During office hour (Upto 2.00 PM)	
15	Tender Closing Date and Time	18/05/2023 at 12.00 P.M.	
16	Tender Opening Date and Time	18/05/2023 at 12.15 P.M.	
17	Name and address of the Office's		
	a) Selling Tender Documents	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC) , Bhaban, Rajshahi Medical College & Hospital Campus, <u>Rajshahi-6000</u> .	
	b) Receiving Tenders Documents	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC) , Bhaban, Rajshahi Medical College & Hospital Campus, <u>Rajshahi-6000</u> .	
	c) Opening Tender Documents	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC) , Bhaban, Rajshahi Medical College & Hospital Campus, <u>Rajshahi-6000</u> .	
INFORMATION FOR TENDERER			
18	Tenderer Eligibility	a)The Tenderer should submit attached updated photocopy of valid Trade License, Vat Registration Certificate, Updated Income Taxes Clearance Certificate Recent Bank Solvency Certificate, Experience Certificate, National ID Photo copy (Attested) b) Other details condition mentioned in the schedule.	
19	Brief Description of Goods	As per schedule.	
20	Brief Description of Related Services	Details mentioned in the schedule.	
21	Price of Tender Documents Taka	Taka 1000/- (Tk. One Thousand) for each Lot. Suppliers should be issue a Pay order in favor of The Registrar, Rajshahi Medical University, Tender Document may be purchased by submitting application in the letter head pad of firm along with addressing to the Registrar, Rajshahi Medical University. (Non-refundable)	
22	Location	Goods Identification	Tender Security Amounts in Bangladeshi Taka
	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC) , Bhaban, Rajshahi Medical College & Hospital Campus, Rajshahi-6000.	As per Tender Document	9,000/- (Nine Thousand) Pay order in favor of 'Registrar' Rajshahi Medical University (Refundable)
			Completion / Delivery period in works
			30 days after issued work Order.
PROCURING ENTRY DETAILS			
23	Name of Official Inviting Tenders	Prof. Dr. Md. Anwarul Kader	
24	Designation of Official Inviting Tenders	Registrar, Rajshahi Medical University	
25	Address of Official Inviting Tenders	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC) , Bhaban, Rajshahi Medical College & Hospital Campus, Rajshahi-6000.	
26	Contact details of Official Inviting Tender	Tel – 0247811157, Email: rmu.registrar@gmail.com	
The procuring entity reserves the right to accept or reject any part or whole of any or all tenders.			

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Note: * The procuring authority reserves the right to accept or reject all tenders or annul the Tender proceedings.
* Other terms & condition are mention in the tender Schedule. All Procurement Activities will be followed by “PPA 2006 & PPR 2008”
* Price of the delivered Goods shall be paid in BDT.
(i). If the date of selling, received & opening of tender is disturbed under any unavoidable circumstances, the next working day will be applicable for the same respectively.
(ii) Tenderer will have to supply the requisite goods on priority and necessary basis of the procurement authority within schedule time of work order upon the availability of **fund** and the Item/Quantity may be Increase/Decrease as per allotment.


27.04.2023
(Prof. Dr. Md. Anwarul Kader)
Registrar
Rajshahi Medical University, Rajshahi.