



# Government of the People's Republic of Bangladesh

Office of the Registrar

Rajshahi Medical University (RMU)

Divisional Continuing Education Center (DCEC), Bhaban

Rajshahi-6000.



Memo No- RMU/ Furniture, Stationary, AC & Exam Khata /2018/2019-20/655

Date: 01/06 /2020

## INVITATION TENDER

Sealed tenders are hereby invited from the bonafide experienced Furniture, Air Conditioner, Exam Khata & Stationary Suppliers Distributors to supply in 4 (Four) Different Groups: Lot -1 (Furniture) , Lot-2 (Stationary item), Lot-03 (Air Conditioner), Lot-04 (Exam Khata & Others) of Rajshahi Medical University for the year of 2019-2020. As per PPA-2006 & PPR-2008 Terms and conditions are as follows:

### KEY INFORMATION

1	Ministry/Division	Ministry of Education
2	Agency	University Grants Commission (UGC)
3	Procuring Entity Name / Designation	Registrar, Rajshahi Medical University
4	Procuring Entity Code	N/A
5	Procuring Entity District	Rajshahi
6	Invitation for	Procurement of Furniture, Stationary , Air Conditioner items & Exam Khata & Others for Rajshahi Medical University.
7	Tender Ref. No.	RMU/ Furniture , Stationary, AC & Exam Khata & Others /43,38,89,33/2018/2019-20
8	Tender Publication Date	02/06/2020
9	Procurement Method	Open Tender (OTM)

### FUNDING INFORMATION

10	Budget and Source of Funds	GOB Fund
11	Development Partners	N/A

### PARTICULAR INFORMATION

12	Project/Program Name	Rajshahi Medical University (RMU)
13	Tender selling start date	02/06/2020; During office hour
14	Tender Schedule selling last Date	14 /06/2020; During office hour
15	Tender Closing Date and Time	15/06/2020 at 12.00 P.M.
16	Tender Opening Date and Time	15/06/2020 at 12.30 P.M.
17	Name and address of the Office's	
	a) Selling Tender Documents	(A) Liaison Office of the University, House-09, Road-03, Block-A, Novoday Housing Society, Mohammadpur, Dhaka-1207. (B) Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC), Bhaban, Rajshahi
	b) Receiving Tenders Documents	A) Liaison Office of the University, House-09, Road-03, Block-A, Novoday Housing Society, Mohammadpur, Dhaka-1207 (B) Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC), Bhaban, Rajshahi
	c) Opening Tender Documents	A) Liaison Office of the University, House-09, Road-03, Block-A, Novoday Housing Society, Mohammadpur, Dhaka-1207

### INFORMATION FOR TENDERER

18	Tenderer Eligibility	a)The Tenderer should submit attached photocopy of valid Trade License (2019-20), Vat Registration Certificate, Updated Income Taxes Clearance Certificate Recent Bank Solvency Certificate, Experience Certificate, National ID Photo copy (Attested) b) The tenderer should submit Manufacturer / Distributor authorized letter/certificate. (c) Other details condition mentioned in the schedule.		
19	Brief Description of Goods	<b>Lot 1 : Furniture</b> <b>Lot 2 : Stationary</b> <b>Lot 3 : Air Conditioner</b> <b>Lot 4 : Exam Khata &amp; Others</b>		
20	Brief Description of Related Services	Details mentioned in the schedule.		
21	Price of Tender Documents Taka	<b>Lot 1:</b> Taka 1000/- (Tk One Thousand) <b>Lot 2:</b> Taka 1000/- (Tk One Thousand) <b>Lot 3 :</b> Taka 1000/- (Tk One Thousand) <b>Lot 4 :</b> Taka 1000/- (Tk One Thousand) Suppliers should be issue a Pay order in favor of The Registrar, Rajshahi Medical University, Tender Document may be purchased by submitting application in the letter head pad of firm along with addressing to the Registrar, Rajshahi Medical University. <b>(Non-refundable)</b>		
22	Location	Goods Identification	Tender Security Amounts in Bangladeshi Taka	Completion / Delivery period in works
	Liaison Office of the University, House-09, Road-03, Block-A, Novoday Housing Society, Mohammadpur, Dhaka	As per Tender Document	Lot 1 : 60,000/- (Tk Sixty Thousand ) Lot 2 : 30000/- (Tk Thirty Thousand ) Lot 3 : 30000/- ((Tk Thirty Thousand ) Lot 4 : 1,50,000/- (One Lakh Fifty Thousand) Pay order in favor of 'Registrar' Rajshahi Medical University <b>(Refundable)</b>	30 days after issued work Order

### PROCURING ENTRY DETAILS

23	Name of Official Inviting Tenders	Prof. Dr. Anwarul Kader
24	Designation of Official Inviting Tenders	Registrar, Rajshahi Medical University
25	Address of Official Inviting Tenders	Office of the Registrar, Rajshahi Medical University, Address: Divisional Continuing Education Center (DCEC), Bhaban Rajshahi-6000.
26	Contact details of Official Inviting Tender	Tel – 0721773453 , 01738 624586 Email: rajshahi.mu@gmail.com

**The procuring entity reserves the right to accept or reject any part or whole of any or all tenders.**

**Note:** \* The procuring authority reserves the right to accept or reject all tenders or annul the Tender proceedings.  
\* Other terms & condition are mention in the tender Schedule. All Procurement Activities will be followed by "PPA 2006 & PPR 2008"  
\* Price of the delivered Goods shall be paid in BDT.  
(i). If the date of selling, received & opening of tender is disturbed under any unavoidable circumstances, the next working day will be applicable for the same respectively.  
(ii) Tenderer will have to supply the requisite goods on priority and necessary basis of the procurement authority within schedule time of work order upon the availability of **fund** and the Item/Quantity may be Increase/Decrease as per allotment.

**(Prof. Dr. Anwarul Kader)**

Registrar

Rajshahi Medical University, Rajshahi.